

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



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Columbia, MO 65201
Phone: (573) 886-4391

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: November 21, 2024
RE: Request for Proposal Award Recommendation: *41-01OCT24 (C000878)* –
Audio Equipment for the Boone County Commission Chambers with
Marco Technologies, LLC

Request for Proposal *41-01OCT24 – Audio Equipment for the Boone County Commission Chambers* closed on October 1, 2024. Four proposal responses were received.

Recommendation for award is to Marco Technologies, LLC of Columbia, MO for \$32,690.22 per the attached Evaluation Report and scoring. The evaluation committee consisted of Beth Boos, Deputy Director, IT, Paula Evans, Administrative Coordinator, Resource Management, Julia Lutz, Director, IT, Phillip Montes, Systems and Support Manager, IT, and Jodi Vanskike, Deputy County Clerk III.

County contract number is C000878. Invoices will be paid from department 1172 – GF IT Hardware & Software, account 92301 – Replacement Computer Hardware. Budgeted amount is \$30,000. Savings from the class will be used to cover the difference.

ATT: Evaluation Committee Report with Scoring

cc: RFP File
Julia Lutz, Phillip Montes, Beth Boos, IT; Paula Evans, Resource Management,
Jodi Vanskike, Clerk